

22 July 1977

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM : F. W. M. Janney  
Director of Personnel

SUBJECT : Office of Personnel Report --  
Week Ending 22 July 1977

- 25X1A 1. (U/AIUO) Hispanic Day: [REDACTED] of the Agency's EEO Office contacted Recruitment Division officers during the week concerning participation in a career day for Hispanics during the month of October in Washington, D. C. In attendance will be Hispanic high school seniors and college students who are approaching graduation. Agencies of the Federal Government as well as industrial and commercial firms are being invited to send representatives. Recruiters
- 25X1A [REDACTED] will represent the Agency at the career day, which is to be held at the Central Wilson Community House in downtown Washington, D. C.
- 25X1A 2. (U/AIUO) Recruitment -- New Employee to Participate: [REDACTED] a new employee with OSI with a background in nuclear engineering, was briefed by Recruitment Division officials during the week. He has been invited to his alma mater, Clark College in Atlanta, and will take part in a panel discussion on career opportunities in engineering during the week of 25 July.
- 25X1A 3. (U/AIUO) CIARDS Study: [REDACTED] reported on 18 July 1977 to start this year's study of CIARDS as required by the Committee on Armed Services of the House of Representatives.
- 25X1C [REDACTED]

May be downgraded upon separation  
from classified attachment.

25X1C

5. (U) Skills Session: There were 45 attendees at the 20 July OP Skills Session concerning the Incentive Awards Program.

25X1C

7. (U) Blood Donor Program: Representatives of the Personal Affairs Branch/OP met with the Director of the Blood Program for the Fairfax County Chapter of the Red Cross to discuss various ways of further stimulating interest in the Agency's Blood Donor Program. He provided some interesting posters and offered his full cooperation. We will be increasing our advertising and are considering other ways of developing additional regular donors.

8. (C) Rehired Annuitants Report: See attachment.

Coming Event:

25X1A

(U) [REDACTED] (Chief/Plans Staff) will attend the course on Evaluation Management at the Federal Executive Institute in Charlottesville from 25-29 July.

[REDACTED]  
F. W. M. Janney

25X1A

Att

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25X1A OD/Pers/[REDACTED]:jmm (22 Jul 77)

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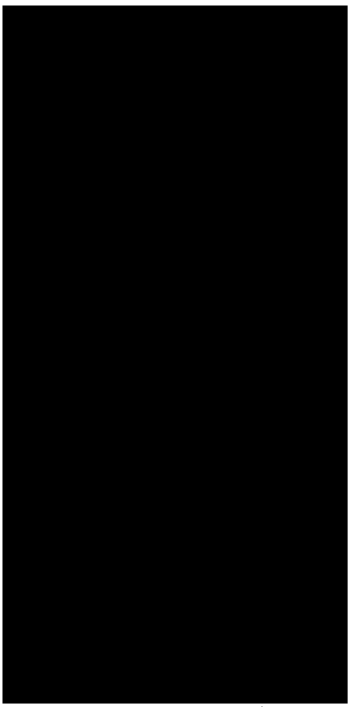
21 July 1977

WEEKLY REPORT OF REHIRED ANNUITANT ACTIVITIES  
FOR THE AGENCY (18-22 July 1977) (U/AIUO)

1. (C) The following rehired annuitant cases were approved for extension by the Deputy Director for Administration:

DDA 25X1A

DDO

- 
- Independent Contractor, Confidential Correspondent, Office of Security, one-year extension.
  - Contract Employee, Central Cover Staff, extended through 31 December 1977.
  - Contract Employee, Central Cover Staff, extended through 31 December 1977.
  - Contract Employee, Central Cover Staff, extended through 31 December 1977.
  - Independent Contractor, SE Division, one-year extension.
  - Independent Contractor, NE Division, extended through 15 August 1977.

2. (C) The following rehired annuitant cases were terminated:

DCI

PFORZHEIMER, Walter L. - Independent Contractor, Office of General Counsel, terminated as of 2 July 1977.

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DDA 25X1A

- Independent Contractor, Office of Security, terminating 31 July 1977.

DDO

- Independent Contractor, EUR Division, terminated as of 30 June 1977.

DDI

- Independent Contractor, Office of Economic Research, terminating 31 July 1977.

3. (C) The following rehired annuitant case was approved as a new hire for the Directorate of Administration:

25X1A

- Independent Contractor, Office of Personnel, 18 July - 31 August 1977.

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